

## Record of operational decision

<b>Decision title:</b>	Award the Traffic Regulation Order Consultant Contract
<b>Date of decision:</b>	30 <sup>th</sup> September 2024
<b>Decision maker:</b>	Corporate Director for Economy and Environment
<b>Authority for delegated decision:</b>	Economy and Environment Scheme – Highways and Transport 75. To act on behalf of the council in respect of the legislation specified in the foregoing: Highways Act 1980 Road Traffic Regulation Act 1984. The authorisation limit is within the financial procedure rules and is sufficient for the decision and that the officer has authority under the contract procedure rules.
<b>Ward:</b>	County-wide
<b>Consultation:</b>	Service Director for Environment & Highways, Procurement Team, Legal Services, Commercial.
<b>Decision made:</b>	Award the contract to ADL Traffic & Highways Ltd for the provision of the Traffic Regulation Order Consultancy Contract for a period of 2 years with the potential for a 12 month extension for the value of £400,000.00
<b>Reasons for decision:</b>	The Traffic Regulation Order process is part of the council annual and forward programme, the process is managed by the Traffic Management Team. The structure of the team require consultant support in delivering the programme of works. An open tender process managed and supported by commercial services was undertaken, the outcome of the Tender process is summarised in the Procurement Evaluation Report prepared by the councils procurement team.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The budget is allocated in the council capital programme for 2024/25 and identified in the forward programme. The contract will be managed by the Traffic Management Team. The Consultancy Services Agreement will be used to manage the contract. The process for the implementation of the Traffic Regulation Orders require risks to be identified and an Equality Impact Assessment to be undertaken to inform the decision to implement the Traffic Regulation Order.
<b>Details of any alternative options considered and rejected:</b>	Not to award, this would undermine the ability for the council, as the highway authority, to implement changes on the network required to ensuring safety and management as needed.
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 30<sup>th</sup> September 2024

**Please ensure that signatures are redacted before publishing.**